



Saint Catherine Labouré School

Teaching minds. Forming hearts. Growing disciples.

2018 – 2019 Tuition Assistance Information for Preschool

***Completing an application does not automatically qualify you for tuition assistance.
Please review the guidelines before applying.***

Dear Parents and Guardians,

Thank you for the sacrifices you make to send your child/ren to Saint Catherine Labouré Preschool. Below is information detailing eligibility requirements and deadlines for the tuition assistance options available to Saint Catherine Labouré Preschool families.

Please refer to the form (“Neumann Scholarship Foundation + Diocese of Harrisburg”). To determine if you would qualify, use the table at the bottom to calculate your income and dependent information. ALL tuition assistance is based on eligibility for the Neumann Scholarship Foundation (NSF). **Neumann Scholarship applications must be submitted ONLINE only. The link is: <https://online.factsmgmt.com/signin/3NCGB>.**

Neumann Scholarship Foundation applications are being processed by FACTS Grant Aid and Assessment. The deadline to complete an online application for aid from the Neumann Scholarship Foundation is April 17, 2018.

You should submit ONE Neumann Scholarship Foundation application per family and list all your children and where they attend school – including students attending Saint Catherine Labouré School, other Catholic grade schools, and any high schools.

The application fee for FACTS Grant and Aid Assessment is \$30 per family via an automatic debit from a savings or checking account, or with a credit card.

Once an online application has been completed, the following information will need to be sent to FACTS to complete the application process:

- Copies of your 2017 Federal tax forms including all supporting tax schedules.
- Copies of your 2017 W-2 forms for all applicants.
- Copies of supporting documentation for Social Security Income, Welfare, Child Support, Food Stamps, Workers’ Compensation, and TANF.

All supporting documentation can be uploaded in pdf format online or can be securely faxed to 866-315-9264. Please be sure to include the applicant ID on all faxed correspondence. The applicant ID can be found on the upper right hand corner of the online application.

SCLS will be providing assistance with filling out the applications on Thursday March 15 and Tuesday March 20 at 6pm in the school computer lab. Please let Kelly Rogers (krogers@sclhbg.org) know if you plan to attend.

If you have applied for tuition assistance, you will be notified of the award amount in the summer. Tuition payments through FACTS Management begin in May. Please note that 2-3 tuition payments may occur before the tuition assistance is awarded and your tuition account is credited. If this is the case, your subsequent tuition payments will be adjusted accordingly.

For any questions please contact Mrs. Kelly Rogers, Director of Advancement at 717-564-1760 extension 129 or krogers@sclhbg.org.