



# Saint Catherine Labouré School

Teaching minds. Forming hearts. Growing disciples.

## 2017 – 2018 Tuition Assistance Information

***Completing an application does not automatically qualify you for tuition assistance.  
Please review the guidelines before applying.***

Dear Parents and Guardians,

Thank you for the sacrifices you make to send your child/ren to Saint Catherine Labouré School. Below is information detailing eligibility requirements and deadlines for the tuition assistance options available to Saint Catherine Labouré School families.

Please refer to the form (“Neumann Scholarship Foundation + Diocese of Harrisburg”). To determine if you would qualify, use the table at the bottom to calculate your income and dependent information. ALL tuition assistance is based on eligibility for the Neumann Scholarship Foundation (NSF). If you are eligible to apply for the NSF, you are also eligible to apply for Saint Catherine Labouré School Tuition Assistance. **Neumann Scholarship applications must be submitted ONLINE only. The link is: <https://online.factsmgmt.com/signin/3NCGB>. There are no paper copies this year.**

Another application you may submit is for Saint Catherine Labouré Tuition Assistance. The SCLS application may be printed from the SCLS website. Please visit our website [www.sclhbg.org/school](http://www.sclhbg.org/school) under Admissions/Financial Aid Information for the application. This must be returned to the school by May 15, 2017.

**Neumann Scholarship Foundation applications are being processed by FACTS Grant Aid and Assessment. The deadline to complete an online application for aid from the Neumann Scholarship Foundation is April 15, 2017.**

You should submit ONE Neumann Scholarship Foundation application per family and list all your children and where they attend school – including other Catholic grade schools and high schools.

The application fee for FACTS Grant and Aid Assessment is \$30 per family via an automatic debit from a savings or checking account, or with a credit card.

Once an online application has been completed, the following information will need to be sent to FACTS to complete the application process:

- Copies of your 2016 Federal tax forms including all supporting tax schedules.
- Copies of your 2016 W-2 forms for all applicants.
- Copies of supporting documentation for Social Security Income, Welfare, Child Support, Food Stamps, Workers’ Compensation, and TANF.

All supporting documentation can be uploaded in pdf format online or can be securely faxed to 866-315-9264. **Please be sure to include the applicant ID on all faxed correspondence. The applicant ID can be found on the upper right hand corner of the online application.**

SCLS will be providing assistance with filling out the applications on Thursday March 16 and Thursday March 23 at 6pm in the school computer lab. Please let Kelly Rogers ([krogers@sclhbg.org](mailto:krogers@sclhbg.org)) know if you plan to attend.

***The deadlines to submit each application are as follows:***

**Neumann Scholarship Foundation:** Must be submitted online by **April 15, 2017**, NO EXCEPTIONS.

**Saint Catherine Labouré School Tuition Assistance:** To qualify for consideration for this assistance and others, you **MUST ALSO** apply for the Neumann Scholarship.

- Complete the application for the Neumann Scholarship Foundation, even if you are applying after April 15, 2017.
- Complete the 2017-2018 Saint Catherine Labouré School Tuition Assistance Application and return to Saint Catherine Labouré School by **May 15, 2017**. Current SCLS families must adhere to this deadline.

**Please note: Unfortunately the South Central Pennsylvania Educational Improvement Program will NOT be issuing scholarships this year.**

**If you have applied for tuition assistance, you will be notified of the award amount in the summer. Tuition payments through FACTS Management begin in May. Please note that 2-3 tuition payments may occur before the tuition assistance is awarded. If this is the case, your subsequent tuition payments will be adjusted accordingly.**